

PENSION SCHEME APPLICATION FORM

Please send a photocopy of your birth certificate or passport to show proof of date of birth and a copy of your marriage certificate if your surname has changed from that shown on your birth certificate.

Those employees who are graded UE01 – UE05 or equivalent can join the University of Edinburgh Staff Benefits Scheme (SBS) or the National Employment Savings Trust (NEST).

Those employees who are graded UE06 – UE10 or equivalent and are not in receipt of a USS pension can join the Universities Superannuation Scheme (USS).

I want to join the Pension Scheme with effect from the first of the month following the date on this form.

I understand that the Trustees of the Scheme and their advisers and administrators (as detailed in the Annual Report and Accounts) will need to process certain data about me. I further understand that this may include items categorised under the Data Protection Act 1998 as 'Sensitive Data' such as medical details or death benefit nominations. I accept that the Trustees, and their advisers and administrators, need this data to calculate and pay benefits, for statistical purposes, for reference purposes and to administer the Scheme as a whole. I agree to this entire processing taking place.

I am employed in a grade UE01-UE05 or equivalent and want to join the following scheme (please tick one of the following boxes)

The University of Edinburgh Staff Benefits Scheme (SBS)

The National Employment Savings Trust (NEST)

Signed Date

Full Name (please print full name)

Payroll Reference number.....

I am employed in a grade UE06-UE10 or equivalent and want to join the Universities Superannuation Scheme (USS)

Signed..... Date.....

Full Name (please print full name).....

Payroll Reference number

This form should be completed and returned to the Pensions Office, University of Edinburgh, Charles Stewart House, 9-16 Chambers Street, Edinburgh, EH1 1HT.